



YOUR LETTER HEAD HERE

REPLY TO
ATTENTION OF

ATSH-INA-BI

Date

MEMORANDUM FOR Commander, 29th Infantry Regiment, ATTN: Bradley Master
Gunner Branch

SUBJECT: Master Gunner Candidate Recommendation Letter

1. I certify that the following Noncommissioned Officer meets the current unit screening process, successfully completed a unit level train-up course and is highly motivated:

Last Name:

First Name:

MI:

SSN:

Rank:

2. The candidate has met **ALL** prerequisites listed below IAW DA PAM 351-4, Army Schools Catalog.
 - a. 100+ GT score
 - b. VCE Certification within last 12 months
 - c. I/O Certification within last 6 months
 - d. GST within previous 6-months
 - e. Passed APFT within last 6 months, meets height and weight requirements IAW AR 600-9 and have no profile limiting soldier's ability to accomplish required training
 - f. Is a SGT(P) with WLC and 4 years TIS through SFC (MSG, NG) and has the MOS 11B, 12B, 13F, 19D w/D3 ASI
 - g. **NG only:** has graduated the Warrior Training Center - Bradley Training and Assessment Course (BTAC) (SABOT Academy).
 - h. Has qualified GT VI from either the VC or Gunners' position within the following time frames: AC within 9 months; NG Enhanced Brigades within 12 months; NG within last 18 months

3. The following information can be used for home station unit assistance:

BATTALION MASTER GUNNER

RANK AND NAME

CONTACT NUMBER

AKO EMAIL ADDRESS

BATTALION COMMAND SERGEANT MAJOR

RANK AND NAME

CONTACT NUMBER

AKO EMAIL ADDRESS

4. The POC for this memorandum is the undersigned at (xxx) xxx-xxxx Comm. Or
xxx-xxxx DSN

BATTALION COMMANDER

SIGNATURE BLOCK

CONTACT NUMBER

AKO EMAIL ADDRESS